



NARMADA CLEAN TECH

(A subsidiary of GIDC)

EXPRESSION OF INTEREST & PRE-QUALIFICATION

Narmada Clean Tech (NCT) is a company and a subsidiary of GIDC, engaged in the operation of a treatment facility and the conveyance of treated wastewater to the deep sea. NCT invites competent and well experienced Contractors for **Manpower supply for Housekeeping service at NCT – Ankleshwar, Jhagadia & Kantiyajal (hiring is a temporary work position).**

GENERAL PRE-QUALIFICATION (PQ) CRITERIA FOR THE ISSUE OF TENDER

DOCUMENTS:

1. The vendors shall have contracts currently with 'Reputed Large Companies' All over India.
2. The vendors must have similar work experience during the last five years in the industrial area anywhere in India. **(Submit each year's work order copy as evidence. (Total 5 years)**
3. The vendors should provide a 'Satisfactory Service Certificate' or 'Work Completion Certificate' of work. **(Submit a Work Completion Certificate each year as evidence. (Total 3 years)**
4. Total turnover of the vendor during the last three years should not be less than three times the estimated cost per year of the specific tender. (i.e., **Estimate annual Cost for Housekeeping INR 109.00 Lacks without GST**). The vendor should not have reported annual losses for more than 1 year during the last three-year period.
5. The vendor should not have had any disputes with NCT and not have filed any legal cases against NCT Management & Directors currently and during the last five years.
6. The vendors have to submit the following documents –
 - Audited and certified copy of the last three the years' balance sheet, Profit and loss statement and cash flow statement.
 - Income Tax return with computation of Income
 - Certified copy of PF/ ESIC / Labour License etc.
 - GST Certificate
 - PAN Card
 - Udyog Aadhar (MSME Registration) – If applicable
 - Details as per Annexure – I & II on firm letter head.

7. Litigation history

Bidder should provide information on any history of litigation or arbitration resulting from contracts executed in last five years or currently under execution.

No.	Year	Award for or against	Name of Client & Cause of litigation and matter in dispute	Disputed Amount (Current Value – INR in Lacs)
1.				

Surti Bhagor, Nr. Gujarat Gas Office, Umarwada Road, Ankleshwar - 393 001, Dist. Bharuch (Gujarat)

Tel : 84697 45285, 97267 45635, E-mail : info@nctc.co.in, Website : www.nctc.co.in • CIN : U40101GJ2000NPL037236

SPECIFIC PQ CRITERIA FOR HOUSEKEEPING SERVICES:

1. The contractor should have proven capability of handling a minimum manpower strength of **100** per day in any environmental or chemical industries anywhere in India.
2. Preference will be given to the vendor with similar experience in large Processes/Chemical /CETP/Environmental Process Industries.
3. **PERIOD OF CONTRACT:** The period of the contract is for one year (1st May 2026 to 30th April 2027)
4. The contractor should provide manpower as per the NCT sites' requirements.

FINANCIAL CRITERIA

- i) Agency will follow all statutory compliance as per prevailing laws & NCT policy.
- ii) The Penalty shall be applicable in case of non-fulfillment of the agreed terms & conditions.
- iii) 2.5 % S.D. (Security Deposit) will be deducted from the basic value of the R.A. Bill. The same S.D. value (Without any Interest) will be released after 3 months of successful work completion by the contractor. If, for any reason, the agency regrets working during the contract period or is not capable of completing the work in the contract period, the same S. D. amount will be forfeited in the NCT account, and no legal matter will be applicable for the S.D.

OTHER TERMS & CONDITIONS:

1. No price revision is applicable up to the completion of awarded contract.
2. Work Order cannot be transfer to any other agency or sub-contractor or any else.
3. NCT reserved rights to cancel any or whole pre-qualification process without prior intimation.
4. Vendors who are already registered with NCT, are also required to complete this pre-qualification procedure.
5. The tender shall be issued to the pre-qualified vendors only.
6. Pre-qualification decision shall be made by Narmada Clean Tech based on Eligibility Criteria and other relevant information.
7. Canvassing in any form with NCT personnel shall disqualify the vendor from this procedure.
8. **The interested Agency / Contractors are requested to submit their respective credentials to NARMADA CLEAN TECH, 'SURATI BHAGOR', UMARWADA ROAD, NR. GUJARAT GAS OFFICE - ANKLESHWAR on or before 31/03/2026.**

Issued: _____

Place: - Ankleshwar

For, Narmada Clean Tech


Chief Executive Officer

List of Documents to be submit with Pre-Qualification Criteria

NARMADA CLEAN TECH

Sr.	List of Documents	Copy	Remarks
1	Vendor Form fill up with duly signed stamp (Copy attached)	1	
2	GST Registration copy	1	
3	PAN Card copy	1	
4	UDYAM Registration copy	1	
5	UDYAM Declaration copy duly signs with stamp	1	
6	P.F. Registration copy	1	
7	ESIC Registration copy	1	
8	Audited Balance Sheet + P & L Account + Income tax return with computation of income + Cash Flow of F.Y. 2022-2023 duly Certified of Chartered Accountant sign with stamp	Each 1 Copy Total - 4 Copy	B. Sheet copy + P&L Account +
9	Audited Balance Sheet + P & L Account + Income tax return with computation of income + Cash Flow of F.Y. 2023-2024 duly Certified of Chartered Accountant sign with stamp	Each 1 Copy Total - 4 Copy	Income tax return with computation of income +
10	Audited Balance Sheet + P & L Account+ Income tax return with computation of income + Cash Flow of F.Y. 2024-2025 duly Certified of Chartered Accountant sign with stamp	Each 1 Copy Total - 4 Copy	Cash Flow Statement (If applicable)
11	Work Order copy of similar job is continue i.e. Work order copy of F.Y. 2025-2026	1	
12	5 No. of Work Order copy of similar job allotted in F.Y. 2021-2022, 2022-2023, 2023-2024, 2024-2025, 2025-2026	5	Each F.Y. separate W.O. copy with indicate / highlight the nature of business with duration of contract
13	3 No. of Satisfactory Service Certificate of existing major clients	3	



(On letter head duly signed and stamped)

Details for Vendor Registration

No.	Particular	Details												
1	Name of Firms (Agency / Contractor)													
2	Head/Registered office Address													
3	Contact Detail													
4	Web address													
5	E-mail address													
6	Name of Proprietor/Partners													
7	Contact Person Name & Contact with e-mail													
8	Year of Establishment													
9	Annual Turn Over of last 3 years (₹ in Lakhs)	2022-2023 2023-2024 2024-2025												
10	Constitution of Firm (Proprietor/ Partnership/Pvt. Ltd/ Ltd/LLP)	CIN: (if applicable)												
11	Name of your valuable clients where you completed Manpower supply (for Housekeeping services, hiring temporary work position) . with contact details & year of completed work. <i>Attach copy of engagement/ Appointment letter received from your valuable clients (Detail is Mandatory)</i>	<table border="1"> <thead> <tr> <th>Name of Clients</th> <th>Year of Work</th> <th>Contact No.</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p align="center"><i>(Attached separate annexure if require)</i></p>	Name of Clients	Year of Work	Contact No.									
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12	Statutory Registrations:													
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GST		ESIC												
CIN		MSME												
1 3	Any other information's that you wish to share.													



DECLARATION FORM

I/We _____ hereby declare:

- That the information given above is true.
- That if the legal, technical, financial position, or the contractual capacity of the firm changes, we commit ourselves to inform you and acknowledge your sole right to review the pre-qualification made.
- That I / We understand that I/We shall be disqualified should the information submitted here for purpose of seeking qualification be materially inaccurate or materially incomplete.
- That I / We give NCT, authority to seek any other reference concerning my / our company from sources deemed relevant.

Name: -

Designation.....

Signature.....

Official rubber stamp Date.....



MSME/Udyam Registration Declaration (on Letter Head Only)

Date: [XX/XX/XXXX]

To,
Narmada Clean Tech
Surti Bhagor, Nr. Gujarat GAS Office,
Umarwada Road,
Ankleshwar 393001

Subject: Declaration regarding registration status of our firm/company under Micro, Small and Medium Enterprises Development Act 2006 (MSME Act).

Dear Sir/Madam,

I/we hereby confirm that registration status of our business under Micro, Small and Medium Enterprises Development Act 2006 (MSME Act) is as below:

[*] I/We, [Name of Vendor/Contractor/Service Provider/Consultant] hereby affirm that, we are **REGISTERED** under MSME Act. Details of our MSME/Udyam registration are as follows: -

Name of the Business Entity	
Nature of Business Entity (Proprietorship/Firm/HUF/Company)	
PAN Number	
Udyam Registration Number:	
Category (Micro/Small/Medium)	

Copy of MSME/Udyam registration certificate is enclosed for your record.



[*] I/We, [Name of Vendor/Contractor/Service Provider/Consultant] hereby affirm that currently we are **NOT REGISTERED** under MSME Act. I/we further assure that, if in future, we get registered under MSME Act, we will inform you in written immediately.

*Make [✓] wherever Applicable.

Declaration: -

I/we declare that, information furnished above are true and correct to the best of my/our knowledge and belief. In case if there is any change in the information furnished above, I/we will inform you accordingly.

Thanking you

Sign: _____
Name : _____
Designation: _____
Date: _____
Place: _____

Stamp



For office use only			
Details Checked by:	Details Entered by:	Reg. Entry No.	Details Authorised by:
		NCT/ -MSME REG./SR./	
Sign:	Sign:		Sign:
Dt.	Dt.	Dt.	Dt.